

NOTICE PERIOD / LESSON TERMINATION.

FULL PUPIL NAME:

TEACHER: (List multiple if applicable)

LESSON DAYS AND TIMES: (List multiple if applicable)

PARENT / GUARDIAN NAME: (If pupil is under 18)

NOTICE PERIOD INFORMATION:

DATE NOTICE WAS GIVEN:

DATE OF LAST LESSON:

REMAINING LESSONS:

IF YOU WISH TO ATTEND THE NOTICE PERIOD PLEASE TICK (YES), PLEASE NOTE IF YOU TICK (NO) YOU'RE CURRENT TIMESLOT WILL BE ALLOCATED TO ANOTHER PUPIL..

YES

NO

REASONS FOR LEAVING:

AGREEMENT & CONFIRMATION:

I HEREBY WISH TO DECLARE MY INTENT TO TERMINATE MY ENROLLMENT AND ACTION THE RELEVANT NOTICE PERIOD AS LISTED ABOVE. I ACCEPT THAT YMS RESERVE THE RIGHT TO ALLOCATE ANY EXISTING TIMESLOTS I MAY HOLD TO ANOTHER PUPIL ONCE THE NOTICE PERIOD HAS ENDED. I AM AWARE THAT SHOULD I CHOOSE TO WITHDRAW MY NOTICE, YMS CANNOT GARUNTEE THAT ANY CURRENTLY HELD TIMESLOTS WILL BE AVAILABLE FOR RE BOOKING. I AGREE TO SETTLE ANY OUTSTANDING FEES BEFORE THE END OF THE NOTICE PERIOD. (PLEASE NOTE IF YOU PAY BY STANDING ORDER IT IS NOT THE RESPONSIBILITY OF YMS CANTERBURY TO CANCELL IT).

PUPIL/PARENT/GUARDIAN SIGNATURE:

DATE: / /

Part of the YMS Group

