

Enrolment Fee - Initial enrolment and supply of first text book carries a one off fee of £25

Attendance – Lessons begin punctually at the agreed time, if the pupil is late the next lesson must commence on time to allow the following class to have their full lesson. In the unlikely event the tutor is late, pupils will still be guaranteed the full duration of their lesson. If the pupil does not attend more than 4 consecutive lessons for any undisclosed reason and a representative of YMSC has been unable to make contact, YMSC reserve the right to allocate any relevant time slots held to another pupil.

Payment Options – Once enrolled the pupil will be issued with an invoice for the scheduled lessons in that term, Please note YMSC are not able to accept weekly payments. This excludes pre-enrolment conditions. The subscription fee can be paid in the following ways:

- **Monthly/Termly** - Payments are required by the 15th of each month. Any late payments will be subject to a £10 fee for every month that payment is missed and lessons may be denied until full payment is received.
- **Standing Order** - A monthly date of your choice before the 15th of every month.

Cancellation Policy – All lessons are chargeable, regardless of attendance. However the teacher will help students catch up on important aspects they may miss

Extreme Weather Conditions & Unpreventable Occurrences – In the event of extreme weather conditions such as snow and unpreventable occurrences such as road closures, lessons are chargeable if the tutor is present for the lesson. If the tutor is affected and is not able to conduct the lesson it then becomes re-schedulable or refundable.

Media for Promotion & Marketing Purposes - From time to time it may be necessary for YMSC to create media such as photos or videos of pupils for promotional and marketing purposes. Images and videos of pupils may be used online via social media websites such as Facebook and Twitter and/or our website.

Lesson Termination Policy (Notice Period) - One month's written notice must be given prior to termination of music lessons. YMSC Canterbury reserve the right to allocate any relevant time slots you may hold to another pupil during a notice period.

Terms & Conditions Agreement -- Please note by signing this form below you are in full compliance and understanding with the stated terms and conditions of YMSC referred to as 'Terms & Conditions Revised January 2020'. Please note Terms and Conditions may be amended at YMSC's discretion and are subject to change.

I am fully aware of the Terms and Conditions of Your Music School Canterbury and agree to abide by these terms.

PUPIL NAME:

PARENT / GUARDIAN SIGNATURE:.....DATE:.....

IF THE PUPIL ATTENDING LESSONS IS UNDER 18 YEARS OF AGE THIS FORM MUST BE SIGNED BY THEIR PARENT / GUARDIAN. A COPY OF THIS FORM WILL BE ISSUED ONCE COMPLETED.



Part of the YMS Group

- Pupil Details
- Terms & Conditions
- Payment Arrangements

PFK ENROLMENT FORM



Part of the YMS Group

PUPIL DETAILS

PLEASE COMPLETE ALL ATTACHED FORMS IN BLOCK CAPITALS. PARENTS AND GUARDIANS PLEASE COMPLETE THE ADJACENT BOXES.

FULL NAME:		MALE / FEMALE (Please circle as appropriate)	
PREFERRED NAME: (if applicable)		AGE:	DOB:
ADDRESS:			
POST CODE:			
EMAIL ADDRESS:	MOBILE NUMBER:		
DATE OF FIRST LESSON:	TEACHER:	INSTRUMENT:	
PLEASE STATE ANY MEDICAL CONDITIONS WHICH THE MUSIC SCHOOL SHOULD BE AWARE OF:			

YMS GROUP DATA PROTECTION POLICY.

THE DETAILS OF OUR CUSTOMERS ARE NEVER DISCLOSED OR SOLD TO THIRD PARTIES FOR MARKETING AND SPAM. YMS GROUP WILL ONLY EMAIL OUR CUSTOMERS INFORMATION FROM THE YMS GROUP OF COMPANIES. THIS COMPRISES OF YOUR MUSIC SCHOOL CANTERBURY, THEATRE TRIPS KENT AND YMS TRAVEL.

HAPPY TO RECEIVE INFORMATION FROM YMS GROUP BY EMAIL	<input type="checkbox"/>
NO THANKS	<input type="checkbox"/>

PERSON RESPONSIBLE FOR PAYING. (Tick as appropriate)

THE PUPIL	<input type="checkbox"/>	<p>As one of our pupils, you will have access to an online account. Here you can check your lesson schedule, invoices and lesson notes.</p> <p>The service is recommended, but optional. Tick here if you would like to active this feature</p> <input type="checkbox"/>
PARENT / GUARDIAN 1	<input type="checkbox"/>	
PARENT / GUARDIAN 2	<input type="checkbox"/>	
ADDITIONAL CONTACT	<input type="checkbox"/>	

PARENT / GUARDIAN 1 DETAILS. (Delete as applicable)

FULL NAME:	RELATION TO PUPIL:	MR/MRS/MISS/MS/OTHER:
EMAIL ADDRESS:	HOME NUMBER:	MOBILE NUMBER:
ADDRESS: (PLEASE STATE IF DIFFERENT FROM THE ABOVE PUPIL ADDRESS)	WORK NUMBER:	
POST CODE:		

PARENT / GUARDIAN 2 DETAILS. (Delete as applicable)

FULL NAME:	RELATION TO PUPIL:	MR/MRS/MISS/MS/OTHER:
EMAIL ADDRESS:	HOME NUMBER:	MOBILE NUMBER:
ADDRESS: (PLEASE STATE IF DIFFERENT FROM THE ABOVE PUPIL ADDRESS)	WORK NUMBER:	
POST CODE:		

ADDITIONAL CONTACT / PERSON RESPONSIBLE FOR PAYING DETAILS. (Delete as applicable)

FULL NAME:	RELATION TO PUPIL:	MR/MRS/MISS/MS/OTHER:
EMAIL ADDRESS:	HOME NUMBER:	MOBILE NUMBER:
ADDRESS: (PLEASE STATE IF DIFFERENT FROM THE ABOVE PUPIL ADDRESS)	WORK NUMBER:	
POST CODE:		